



Annual Offence Declaration Form

Diocese of Sault Ste. Marie

- 2023 -

For Certified Volunteers

Please complete this form if you have previously completed a "criminal record check" either with mybackcheck.com or at the Police Station within the last five years. Please note that an "Annual Offence Declaration" is required each year for a period of four (4) years and a criminal background check is required on the fifth (5) year.

Name: _____

Parish / Ministry: _____

I DECLARE, since my last criminal record check (date) _____, that I have no accusations or convictions under the Criminal Code of Canada, up to and including the date of this declaration.

Signature: _____

Signed On: _____ **City** _____
Date Place

OR

I have been accused or convicted of the following criminal offence(s) under the Criminal Code of Canada for which a pardon under the Criminal Records Act (Canada) has not been issued or granted. Please list on a separation page the accusations and/or offences and, if applicable, the trial date, the court location and the conviction.

Signature: _____

Signed On: _____ **City** _____
Date Place

Submission of false information on an offence declaration would be contrary to Diocesan protocols. A copy of this declaration will be retained in your confidential file.